

APPLICATION FOR ALTERING CONSTRUCTION TIMES

Send your application to: ProductionService@elmia.se

Your contact information			
Your reference:	<input type="text"/>	Company:	<input type="text"/>
Telephone:	<input type="text"/>	Exhibiting company: (if different from above)	<input type="text"/>
E-mail:	<input type="text"/>	Trade fair:	<input type="text"/>
Charge the fee to the Exhibitor <input type="checkbox"/>		Charge the fee to the Stand Builder <input type="checkbox"/>	
The fee is SEK 2,000 plus per stand per day.			

Application for an EARLIER MOVE IN, state the dates and times you require and the relevant stand number.

Date	Time	Stand no.	Comments (if any)	Elmia's decision	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	OK <input type="checkbox"/>	Rejected <input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	OK <input type="checkbox"/>	Rejected <input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	OK <input type="checkbox"/>	Rejected <input type="checkbox"/>

Elmia's comments:

Application for a LATER MOVE OUT, state the dates and times you require and the relevant stand number.

Date	Time	Stand no.	Comments (if any)	Elmia's decision	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	OK <input type="checkbox"/>	Rejected <input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	OK <input type="checkbox"/>	Rejected <input type="checkbox"/>

Elmia's comments:

Regulations for Altering Construction Times

Elmia is responsible for safety at the facility and anyone who does building work within the facility is obliged to follow the regulations specified in Elmia's General Terms & Conditions and Elmia's Technical Guide. With this application and its possible approval the applicant accepts the conditions associated with Elmia's regulations.

If an application is made without using this form, for example by e-mail, Elmia will write the factual information from the application into this form and use it as a basis for the application. If you as the applicant do not agree to Elmia's regulations, you have the right to withdraw your application by return of post. Applications are regarded as being confirmed and approved three (3) days after the approval has been sent from Elmia.

- Elmia cannot guarantee that pre-ordered services and products will be delivered during an advance move in. Elmia accepts no financial responsibility for costs resulting from any wait times.
- Electricity supply must be ordered separately via Exhibitor Service. Specify temporary power supply 230V (62373) or 400V (62372).
- Orders placed during non-official moving in and moving out times must be done via Exhibitor Service in accordance with the current price list.
- Work may only be done in the stand specified above.
- Aisles must be kept free of objects. No material may be stored in adjacent stands.
- Elmia's Production Management's directions must be followed.
- Vehicles and trailers must be parked at the specified locations.
- Elmia will invoice the applicant unless otherwise specified.

Bring this document with you and present it when you arrive.

Processed by:	<input type="text"/>	Date:	<input type="text"/>
Telephone:	<input type="text"/>	E-mail:	<input type="text"/>

